



VINEYARD

STAY CONNECTED
UTAH

CITY ENGINEER

\$82,500 - \$120,250

Plus Excellent Benefits

Apply by

February 7, 2021

(First Review, Open Until Filled)

PROTHMAN



THE COMMUNITY



The City of Vineyard is located in the heart of Utah County and surrounded by breathtaking lakeside and mountain views with the Wasatch Mountain Range to the east and Utah Lake to the west. The City is

nestled along the shores Utah Lake, and major interstate 15 closely functions as the city's borders allowing Vineyard residents ample access to surrounding areas. Since 2000, the City's population has ballooned from about 200 residents to just under 17,000 in 2020. Vineyard occupies a total of 6.4 square miles and currently ranks as one of the top growth areas in the country. Vineyard is within driving distance of 5 national parks, 6 national forests, 7 national monuments, 14 world class ski resorts, and hundreds of thousands of acres of diverse terrain for any and all outdoor activities. The City provides all the charm of a rural lake front community with easy access to a full range of amenities and recreation.

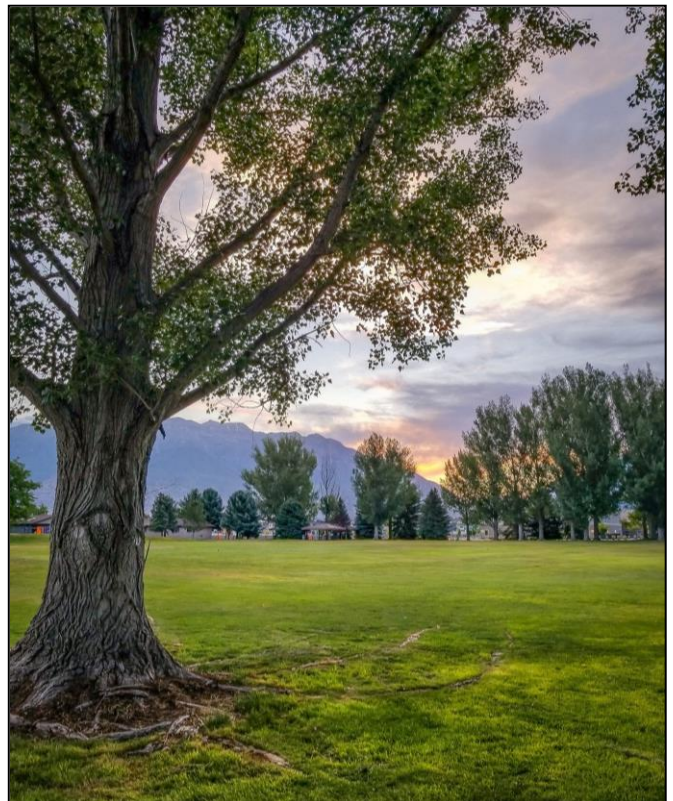
In the middle of the City, the 1,700 acre-master planned community encompasses the former Geneva Steel mill and surrounding farmland is a continuous and large redevelopment process, creating acres of prime land space in the middle of a nearly built out area, attracting more families to the community as well as opportunities for new commercial, industrial, and mixed land use.

The City currently has 44 acres of parks with approximately 28 acres of parks planned for development within the next five years. This includes an 18-acre sports complex with a splash pad, tennis and basketball courts, and open fields. There are currently two neighborhood parks, six pocket parks, five detention parks, and a six-acre community park. The Vineyard Megaplex movie theater features 13 screens, luxury seating, and a full-service food court. The Megaplex also provides adaptive services for guests with special needs, open and closed captioning, and wheelchair accessibility. Additionally, several new restaurants have opened in Vineyard in the past several years, and there are many more dining and entertainment opportunities planned in the City's developing town center.



The City maintains 42.04 miles of public roadways, and a public commuter railway station, planned to be completed in Fall of 2021, is under construction. This station will directly connect Vineyard to downtown Provo in the south, Ogden City in the North, and several other cities along the Wasatch Front, including the region's largest city, Salt Lake City, which also provides access to the Salt Lake International Airport.

Vineyard is part of the Alpine School District and has two public elementary schools and two charter elementary schools. Students attend Junior High and High School in nearby City of Orem. Vineyard is also a short distance from the college campuses of Utah Valley University, Brigham Young University, and a satellite campus of Utah State University.



THE CITY

The City of Vineyard operates under Council/Manager form of government. The City Council consists of four City Council members and a Mayor who serves as the executive authority. Each member is elected to staggered four-year terms. The City Council is responsible, among other things, for passing ordinances, adopting the budget, and appointing members to various boards. The City Manager is appointed by the Mayor and Council and is responsible for the hiring and day-to-day operations of City employees.

The City operates on a 2021 budget of \$22,000,000 with 29 FTEs from six departments including: Finance, Administration, Recreation, Building, Planning, and Public Works. Other services provided by the City include: Business Licenses, Building Permits and Inspections, Recreation Programs, Utility Accounts, City Events, City Administration, Code Enforcement, and Community/Economic Development. The City of Vineyard currently contracts with the Utah County Sheriff's Office for police services and partners with the Orem Department of Public Safety for fire and emergency medical services.

THE DEPARTMENT

The Public Works Department is charged with making sure that all of the utility systems (sewer, water, and storm drain) are in excellent working condition to ensure the health, safety, and comfort of the residents of Vineyard. In addition to this, the department maintains approximately 42 miles of public roadways, 23 miles of walking/biking trails, and approximately 36 acres of public parks as well as landscaping along the sidewalks and trails.



Due to the interconnectedness of the public works systems, many staff members assist with multiple divisions. The Public Works Department operates on a 2021 budget of \$5,000,000 with 15 employees; 13 of which are full time, and 2 of which are part time. The City Engineer is a division of Public Works that issues construction permits and deals with safety concerns regarding traffic control.

THE POSITION

This is a new position created by the City that was previously combined with the Public Works Director. Due to the demand on both roles, the City has chosen to split this position into two. The City Engineer will be a member of the executive staff team that assists the City Manager with participation on boards, commissions, and committees, and provides counsel to other departments on matters of engineering.

The City Engineer is responsible for system design and plan checks for compliance with specifications, and for plan preparation and contract specifications for Public Works projects which includes bid openings, and project management. This position will also answer technical questions, provide necessary information to the public, and prepare and present staff reports and other correspondence. For a full job description, please view the attachment found [here](#).

OPPORTUNITIES & CHALLENGES

Shaping the Future

The City Engineer will have the opportunity to work in and grow with one of the fastest growing cities in the nation and be a leader in creating a truly urban downtown from a blank slate of ground that will be enjoyed by residents and visitors for generations to come.

Fast Moving Projects

The next City Engineer will be expected to work collaboratively across departments and hit the ground running. This is a crucial role with the amount of development currently happening in the City. The City Council has approved a 330-acre urban mixed-use development that will begin construction this summer, and the City has multiple large capital projects that are currently under construction or will begin construction shortly.

IDEAL CANDIDATE

Education and Experience:

A bachelor's degree from an accredited four-year college or university in Civil Engineering or a closely related field and five (5) years of experience as City Engineer of Record is required. Candidates must also possess a Professional Engineer License.

Necessary Knowledge, Skills & Abilities:

- Experience working in a fast-paced work environment, and the ability to stay on task and manage priorities is key.
- Experience hiring, training, & supervising inspectors, and other engineering staff.
- Ability to develop budget requests and approves expenditures for engineering projects and services.
- Knowledge in municipal public works such as planning, design, maintenance, and construction.
- Knowledge in principles of budget preparation and expenditure control.
- Knowledge of applicable local, state, and federal laws and regulations pertaining to public works.
- Knowledge of effective management practices.
- Ability to analyze, evaluate, and implement municipal public works programs/projects.
- Strong communication skills.
- Knowledge of safe work practices.
- Ability to plan, organize, and direct the efforts of the department staff.

- Ability to analyze organizational and administrative problems, recommend alternative courses of action, and provide leadership to others in implementing such actions.
- Ability to repair and create clear and comprehensive written reports.
- Maintain strong relationships with the city officials, employees, contractors, the general public, and representatives of other agencies.

COMPENSATION & BENEFITS

- **\$82,500 - \$120,250 DOQ**
- Choice of enrollment in PEHP Health Insurance Plan or \$800 monthly health insurance stipend
- Monthly vehicle stipend
- Monthly cell phone stipend
- Retirement plan provided through the Utah Retirement System
- 6.2% 401k deposit in lieu of Social Security
- Paid holidays, sick leave, and vacation as outlined in the City's policy and procedure manual

Please visit:
www.vineyardutah.org



VINEYARD
STAY CONNECTED

The City of Vineyard is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **February 7, 2021** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to www.prothman.com and click on "**Open Recruitments**", select "**City of Vineyard, UT – City Engineer**", and click "**Apply Now**", or click [here](#). Resumes, cover letters and supplemental questions can be uploaded once you have logged in. Tree photo on page 2 by Benjamin Kerr.



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